



POSITIONS VACANT

Mir Chakar Khan Rind University of Technology, Dera Ghazi Khan, a public sector University, invites applications from qualified and experienced candidates domiciled in Punjab for the following various posts on contract basis for Project Implementation Unit of Mir Chakar Khan Rind University of Technology, Dera Ghazi Khan.

| Sr.# | Position | No. of Post | PPS Scale | Age | Qualification/ Experience |
|------|-------------------------------|-------------|-----------|-------|--|
| 1 | Project Director (370,000) | 01 | PPS-9 | 35-45 | B.Sc. Civil Engineering 1st Division from a University recognized by PEC or HEC with 12 years' experience including 5 years' experience in BPS 18 of professional work especially in construction and maintenance of buildings in BS 17 or above in Government, Semi Government, Corporate, Government Autonomous bodies with following expertise: (i) Preparation of documents required to hire consultants. (ii) Preparation of Tender / Bidding documents. (iii) Overseeing Project management related matters. (iv) Procurement. (v) Administrative matters. (vi) Coordination with clients / consultant / contractors and other organization. |
| 2 | Office Assistant (80,000) | 01 | PPS-5 | 21-35 | Bachelor's Degree from a university recognized by HEC and with five years' experience as senior clerk or data entry operator in Government, Semi Government, Corporate or Government autonomous bodies with a speed of 40 words per minute in typing on computer. |
| 3 | Driver (45,000) | 01 | PPS-2 | 21-35 | (i) Secondary School Certificate from a recognized board or institution; (ii) HTV/LTV or PSV driving license; and Five years' experience of driving light and heavy vehicles, their maintenance and routine repairs in Government, Semi Government, Corporate, Government autonomous bodies. |
| 4 | Naib Qasid (35,000) | 01 | PPS-1 | 21-35 | Secondary School Certificate from a recognized board or institution. |

GENERAL TERMS AND CONDITIONS

1. The above positions are being offered on extendable annual contract basis (till the completion of project, expected completion date is 30.06.2026). Being project employee on lump-sum basis, they will have no right to the regularization of service.
2. Interested candidates should submit separate application to apply against more than one position / posts on simple paper along-with CV and one set of required testimonials with one passport size photograph at the given address before the closing date and original bank challan / deposit slip paid in **Account No.0010129513090057 (Allied Bank, Main Branch, Dera Ghazi Khan) of amounting to Rs.5000/- (for Sr. No.01), Rs.2000/- (for Sr. No.02) and Rs.1000/- (for Sr. No.03 & 4).**
3. Age relaxation of candidates working in Public Sector Organization will be as per current Government Policy.
4. Candidates having Domicile in Punjab are eligible to apply.
5. Candidates' already working in Government/Semi Government/Autonomous Bodies should apply through proper channel.
6. Only short listed candidates will be called for Test/interview and No TA/DA will be admissible to candidates for test/Interview.
7. Eligible candidates shall bring original documents at the time of test /interview.
8. The University reserves the right to reject any or all applications or cancel the whole recruitment process at any stage without assigning any reason.
9. Application form can be download from Mir Chakar Khan Rind University of Technology, Dera Ghazi Khan website (<https://www.mcut.edu.pk>).
10. **Last date for submission of applications:** The applications complete in all respects must reach in office of the Registrar, Mir Chakar Khan Rind University of Technology, Dera Ghazi Khan latest by **31st March, 2025**. Incomplete/unsigned applications, applications without the required fee or applications received after the due date will not be entertained even if received though surface mail.

MUHAMMAD ARIF KHAN MASTOI
REGISTRAR

Mir Chakar Khan Rind University of Technology
12-Km Sakhi Sarwar Road, Dera Ghazi Khan.